



Church Broughton Community Hall Management Committee

AGENDA

Monday 2nd February 2026 at 2.30pm

- 1. Welcome and attendance**
- 2. Apologies received**
- 3. Approval of previous minutes and matters arising**
- 4. Incidents reported**
- 5. Finance report -including bookings update**
 - Smart meter installation – monitoring of electricity use**
- 6. General admin etc: Cleaning rota, regular inspections, risk checks**
 - Bicycles – parking for visitors**
 - Heating - requests for heating on prior to bookings**
 - Key code access - by 3rd parties**
- 7. Update from refurbishment group rep**
- 8. Any other business**
- 9. Date, time and place of next meeting**