

CHURCH BROUGHTON PARISH COUNCIL

PARISH COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE ANNUAL PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 2ND MAY 2024 AT CHURCH BROUGHTON COMMUNITY HALL, COMMENCING AT 7.00PM

1.0		APOLOGIES	7.00
		ELECTION OF CHAIR	
		ELECTION OF VICE CHAIR	
		ELECTION OF COUNCILLOR TO COMMITTEES	
		CHAIR TO COMPLETE DECLARATION OF ACCEPTANCE OF OFFICE	
2.0		REPORTS FROM DISTRICT & COUNTY COUNCILLORS & POLICE	7.10
3.0		PUBLIC PARTICIPATION	7.20
4.0		OUTSIDE BODIES PARTICIPATION	7.25
5.0		TO RECEIVE AND APPROVE REQUESTS FOR DISPENSATION FROM MEMBERS ON WHICH THEY HAVE A DISCLOSURABLE PECUNIARY INTEREST AND RECEIVE ANY OTHER DECLARATIONS OF INTEREST	7.30
6.0		MINUTES OF THE LAST MEETING HELD 07/03/24	7.32
7.0		MATTERS ARISING	7.35
	7.1	COMMUNITY PLAN UPDATE -Annual Parish Meeting 16 th May -Budget for refreshments	
	7.2	COMMUNITY HALL- UPDATE - Councillor Pedley -Income over expenditure 2023-24 £1394.92	
	7.3	RISK MANAGEMENT -Amendment as per audit	
	7.4	READING ROOM LAND, HAS ANY WORK BEEN CARRIED OUT SINCE LAST MEETING? COUNCILLOR WOODHALL	
8.0		FINANCE	7.45
	8.1	FINANCE REPORT	
	8.2	CLERKS SALARY MARCH £240.00 LESS TAX = £192.00	
	8.3	D WALLIS LENGTHSMAN MARCH £66.76	
	8.4	S RODERICK LENGTHSMAN MARCH £58.54	
	8.5	HMRC £79.00	
	8.6	BRADLEY ACCOUNTING PLUS £78.00	
	8.7	APPROVE ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2023-2024 1. THE ANNUAL INTERNAL AUDIT REPORT TO BE RECEIVED & NOTED 2. THE ANNUAL GOVERNANCE (SECTION 1) TO BE APPROVED 3. THE ACCOUNTING STATEMENTS (SECTION 2) TO BE APPROVED	

		4. THE CERTIFICATE OF EXEMPTION TO BE APPROVED 5. FOLLOWING APPROVAL CHAIR & CLERK SIGN THE ANNUAL GOVERNANCE STATEMENT & CHAIR SIGNS THE ACCOUNTING STATEMENTS 6. RFO SET THE COMMENCEMENT DATES FOR EXERCISE OF PUBLIC RIGHTS 7. CERTIFICATE OF EXEMPTION TO BE SIGNED BY RFO & CHAIR 8. INTERNAL AUDIT CHECKLIST ACTIONS	
	8.8	INTERNAL AUDITORS FEE £52.50	
	8.9	CONSIDER MOVING TO ONLINE BANKING	
	8.9	REQUEST FROM WINE & ROSES GROUP FOR DONATION TOWARDS VILLAGE TUBS £125.00	
	8.10	ASSET REGISTER TO BE REVIEWED, SIGNED AND DATED	
9.0		PLANNING APPLICATIONS	8.00
	9.1	DMPA/2024/0336 – Crowfoot Farm, demolition of existing buildings & erection of new detached dwelling house	
10.0		REPORTS	8.05
	10.1	ROADS	
	10.2	MINOR MAINTENANCE/FOOTPATHS	
11.0		CORRESPONDENCE	8.10
12.0		POLICIES	8.20
	12.1	STANDING ORDERS	
	12.2	FINANCIAL REGULATIONS	
13.0		CHAIRMAN'S NOTICES	8.45
	13.1	REQUEST FROM COMMUNITY FUND FOR FRAME TO DISPLAY QUILT	
14.0		DATE & TIME OF NEXT MEETING Annual Parish Meeting 16 th May 2024 7pm Parish Council meeting 6 th June 2024 7pm	8.55
15.0		MEETING CLOSE	9.00

/

ISSUED BY MRS H STEEPLES, CLERK TO CHURCH BROUGHTON PARISH COUNCIL 26.04.23

SIGNED

H. Steeples