**Church Broughton Community Hall Management Committee**

**AGENDA**

**Tuesday March 26th 2024 13.30-15.30pm**

1. **Welcome and attendance**
2. **Apologies received**
3. **Approval of previous minutes and matters arising**
4. **Incidents reported**
5. **Finance report -Monthly bookings**

**Revenues**

**Costs incurred**

**Remaining budget**

**Electricity**

**Petty cash and expenses**

**Budget for coming financial year**

1. **Review of action plan from previous minutes**
2. **Update from Village Shop rep**
3. **Update from refurbishment group rep**
4. **Treasurer and Chairman vacancies**
5. **Feedback from residents meeting**
6. **Leaky stop tap in toilet**
7. **Any other business**
8. **Date, time and place of next meeting**