**CHURCH BROUGHTON PARISH COUNCIL**

**PARISH COUNCIL MEETING HELD ON THURSDAY 7TH SEPTEMBER 2023**

Those present: In attendance:

Councillor Pedley-Chairman Helena Steeples-Clerk

Councillor Redfern

Councillor Thorpe

Councillor Woodhall

DCC Councillor Patten

SDDC Councillors Andrew & Meghani

Mr Frank McCardle

**47.0 APOLOGIES**

Apologies were received and accepted from Councillors Speake & Warriner & SDDC Councillor Davies.

**48.0 REPORTS FROM DISTRICT & COUNTY COUNCILLORS AND POLICE INCLUDING UPDATE ON TRAVELLERS SITE SUTTON LANE**

DCC Councillor Patten reported that Derbyshire County Council are offering Millie Bright an Honorary Freedom of Derbyshire.

 Derbyshire Woodland Festival is to be held on 16th & 17th September. A fee of £15 per car will be charged.

 At the Area Forum it was announced that bids from the Safter Neighbourhood fund maybe submitted to Chris Smith by the end of the month.

 A request for the vegetation alongside the A516 to be cut, has been submitted.

 SDDC Councillor Meghani reported that he and Councillors Andrew & Davies have been attending many induction/training sessions during the summer.

 Councillor Meghani has met with Dan Corbin and Tracey Bingham, SDDC Financial Officer.

 SDDC Councillor Andrew advised that he and Councillor Davies have met with planning officers to discuss future developments for Hilton Village Hall and Aldi, which is proposing to have a new store built on Derby Road, Hilton.

 Councillors asked for an update on the traveller’s site on Sutton Lane and were informed that planning applications are in progress and while these are ongoing no enforcement action will be taken. Councillors asked that the owners of the site be requested to cut their hedge as it is overhanging the road restricting the highway and vehicles are being scratched when passing.

 Parish Councillors thanked Councillors for advising of road closures but asked if they could work with SDDC and advise the refuse collection department when this is occurring. On many occasions road closures have taken place on bin collection day and bins are not emptied unless residents inform SDDC.

Parish Councillors asked if Highways would be able to tarmac the section of Chapel Lane between the Community Hall and Main Street, now that the Community Hall is in public ownership. DCC Councillor Patten advised that as this is an unadopted road this could not happen. For a road to be adopted the road has to be in a good state of repair before highways would consider the request. It was suggested Parish Councillors could approach Heather Wheeler to find out who owns the lane and ask them to repair the road, although prior investigations have not been able to establish ownership. Also, councillors could consider applying for grant funding as part of the refurbishment of the building or approaching large companies in the area.

Councillor Thorpe asked that Highways be thanked for tarmacking Badway Lane. ACTION: DCC Councillor Patten

**49.0 PUBLIC PARTICIPATION**

None.

**50.0 OUTSIDE BODIES PARTICIPATION – CLOWES DEVELOPMENT PROPOSALS AT DOVE VALLEY PARK**

Councillor Pedley introduced Mr Frank McCardle who is a consultant in public law. Mr McCardle advised the Clowes Developments are nearing the end of their involvement on the Dove Valley site and draft plans for the final phase of the development had been given to the Parish Council for them to view. Councillors were advised that the new plans incorporate a bus service to bring employees to the site. Mr McCardle suggested that the Parish Council have site meetings with Clowes Developments, where they would be able to walk the site and help influence what could be incorporated which would benefit the neighbouring parishes. Items to bring to that attention of Clowes are as follows: footpaths; trees (including the planting of evergreen trees to reduce noise and light pollution); landscaping; the repair of Woodyard Lane; to put in place parking restrictions at night on Woodyard Lane and surrounding lanes; installing proper facilities for lorry drivers of Dove Valley Park; & help with the water supply to the pond on Heath Top. Mr McCardle advised that he is happy to organise meetings between all parties.

 Councillors to advise if they wish to take part in the meetings with Dove Valley Developments and Mr McCardle. ACTION: ALL COUNCILLORS

 Mr McCardle, DCC Councillor Patten & SDDC Councillor Meghani left the meeting at 7.35pm.

**51.0 TO RECEIVE & APPROVE REQUESTS FOR DISPENSATION FROM MEMBERS ON WHICH THEY HAVE A DISCLOSURABLE PECUNCIARY INTEREST & TO RECEIVE ANY OTHER DECLARATIONS OF INTEREST**

Councillor Pedley expressed an interest in item 54.17.

 Councillor Thorpe declared an interest in item 55.4 & 55.5.

**52.0 MINUTES OF THE LAST MEETING HELD 6TH JULY 2024**

There was some discussion about whether it was appropriate to include Councillor Warriner’s statement in the minutes of the meeting held on 6th July 2023. After the last meeting and taking advice from DALC, it became apparent that the decision as to whether to include the statement in the minutes should have been put to the Parish Council, rather than being indicated as acceptable by the Chair of the meeting. As it had been previously indicated that the statement could be included in the minutes, it was agreed that on this occasion the statement would be included, but that this would not set a precedent, and that in future, the Parish Council would need to decide. The minutes were accepted as a true and accurate record. Proposed by Councillor Pedley and seconded by Councillor Thorpe.

**53.0 MATTERS ARISING**

**53.1 BOGGY LANE**

Regarding Councillor Warriner’s statement in the previous meeting minutes, Councillors wished for the following clarifications to be made:

1. The fly tipping of green material in Boggy Lane was not reported to the Parish Council until after the May 2023 meeting and so the Parish Council communication (of 26th May 2023) to the village could not have considered this.
2. The report to the police in relation to badger protection is understood not to have been prompted by the Parish Council communication to the village.
3. Allegations of harassment are not a matter for the Parish Council to consider or comment on.
4. At least three other Councillors visited Boggy Lane woods prior to the Parish Council meeting of May 2023 and key bits of relevant UK legislation were read out at that meeting.
5. The Parish Council has remained neutral and has not taken sides on the difference of opinion between villagers over this section of land.
6. The Parish Council communication to the village was factual; it sought to clarify the position of the Parish Council and to raise awareness of important UK legislation which many people are completely unaware of.
7. It is understood that Councillor Warriner took part in a working group to clear a path through the wooded area of Boggy Lane, in advance of the subject being discussed by the Parish Council
8. It had been noted that all other Parish Councillors disagreed with Councillor Warriner’s statement.

It was proposed by Councillor Redfern and seconded by Councillor Pedley that the Parish Council would refrain from discussing Boggy Lane further unless there was a decision to make.

**53.2 COMMUNITY PLAN UPDATE**

No items to report.

**53.3 COMMUNITY HALL UPDATE**

 **TO APPROVE SHOP LICENSE TO OCCUPY**

A copy of the licence for the shop to occupy the Community Hall had been circulated and it was confirmed that the shop would be paying £200 per month. This was approved by all Councillors presents.

TO APPROVE WI-FI PURCHASE FROM BT

The Community Hall does not have a landline or access to Wi-Fi and the Management Committee have asked if Wi-Fi access could be arranged in the building. This would greatly help people working in the shop to have a cashless payment system and to help with online re-stocking. This was also a request of several people at the open day in November 2022.

Mr Malcolm Partridge had prepared a report into his findings and recommendations. After reviewing the report, Councillors passed a resolution to instigate a contract with BT. This was approved by all present. Clerk was asked to action. ACTION:CLERK

**53.4 RISK MANAGEMENT**

No items to add.

**53.5 READING ROOM LAND, HAS ANY WORK BEEN CARRIED OUT SINCE THE LAST MEETING.**

Councillor Woodhall confirmed 1½ hours work had been undertaken on July 19th, 2023 & 1 hours work on 15th August 2023.

**54.0 FINANCE**

**54.1 FINANCE REPORT**

A finance report as at 31st July 2023 had been circulated.

It was agreed at the last meeting that salary and HMRC payments for claims for June would be paid in August. Please see items 54.2;54.3;54.4 & 54.5

**54.2 CLERKS SALARY JUNE £240.00 LESS TAX**

It was proposed by Councillor Woodhall and seconded by Councillor Pedley to pay the clerk’s salary. Cheque serial number 001436 issued.

**54.3 D WALLIS LENGTHSMAN £83.40**

It was proposed by Councillor Woodhall and seconded by Councillor Pedley to pay Mr Wallis. Cheque serial number 001437 issued.

**54.4 B RUDGE LENGSTHMAN £22.47**

It was proposed by Councillor Woodhall and seconded by Councillor Pedley to pay Mr Rudge. Cheque serial number 001438 issued.

**54.5 HMRC £68.80**

It was proposed by Councillor Woodhall and seconded by Councillor Pedley to pay HMRC. Cheque serial number 001439 issued.

**54.6 CLERKS SALARY JULY £240.00 LESS TAX = £192.00**

It was proposed by Councillor Woodhall and seconded by Councillor Thorpe to pay the clerk’s salary. Cheque serial number 001400 issued.

**54.7 CLERKS USE OF HOME £100**

It was proposed by Councillor Thorpe and seconded by Councillor Woodhall to pay the clerk for use of her home. Cheque serial number 001441 issued.

**54.8 CLERKS EXPENSES £31.05**

It was proposed by Councillor Woodhall and seconded by Councillor Thorpe to pay the clerk’s expenses. Cheque serial number 001442 issued.

**54.9 D WALLIS LENGTHSMAN £66.56**

It was proposed by Councillor Thorpe and seconded by Councillor Woodhall to pay Mr Wallis. Cheque serial number 001443 issued.

**54.10 B RUDGE LENGTHSMAN £18.72**

It was proposed by Councillor Woodhall and seconded by Councillor Thorpe to pay Mr Rudge. Cheque serial number 001444 issued.

**54.11 HMRC £64.80**

It was proposed by Councillor Thorpe and seconded by Councillor Woodhall to pay HMRC. Cheque serial number 001445 issued.

**54.12 BRADLEY ACCOUNTING £60.00**

It was proposed by Councillor Woodhall and seconded by Councillor Thorpe to pay Bradley Accounting. Cheque serial number 001446 issued.

**54.13 JONATHAN BRADBURY ARCHITECTURE LTD £1096.00**

It was proposed by Councillor Thorpe and seconded by Councillor Woodhall to pay Jonathan Bradbury Architecture for drawings, and submission of planning application for the Community Hall. Cheque serial number 001448 issued.

**54.14 COMMUNITY HEARBEAT TRUST £120.00**

It was proposed by Councillor Woodhall and seconded by Councillor Thorpe to pay Community Heartbeat Trust for the village emergency telephone system. Cheque serial number 001447 issued.

**54.15 DALC TRAINING £50.00**

An invoice had been received for Chair Skills Training which the Chair explained he had cancelled his attendance. Clerk to contact DALC. ACTION: CLERK

**54.16 SDDC – REFUND FUNDS PAID TO PC IN ERROR £600.00**

Clerk explained that SDDC had in error paid the Parish Council for use of premises for the election.

It was proposed by Councillor Thorpe and seconded by Councillor Woodhall refund SDDC. Cheque serial number 0014450 issued.

**54.17 D PEDLEY COMMUNITY HALL EXPENSES RE RAMP £106.92**

It was proposed by Councillor Woodhall and seconded by Councillor Thorpe to pay Councillor Pedley. Cheque serial number 001451 issued.

**54.18 CORONATION MEMORIAL - £315 REMAINING FROM DONATIONS TOWARDS CELEBRATIONS**

After discussion it was agreed to not plant a tree and install a bench instead. Councillor Woodhall to investigate prices and report. ACTION: COUNCILLOR WOODHALL

**54.18 NEED TO CONFIRM HOW MUCH TO GIVE TO VH&PFC & CHURCH FROM CONCURRENT FUNCTIONS**

Clerk advised that last year the Parish Council gave the VH&PFC £600 & the Church £500 to help with their upkeep expenses. After discussion it was agreed by all present to give both the VH&PFC & the Church £650.00 each this financial year. Clerk to place an item on the next agenda. ACTION: CLERK

**54.19 AUDIT**

Clerk advised that there had been an error on the AGAR Part 3 form submitted to

 PKF Littlejohn. Calculations had been correct, but figure was not entered correctly.

Clerk apologised for the error. The Parish Council are now awaiting the paperwork to be signed off.

**55.0 PLANNING APPLICATIONS**

**55.1 DMPA/2023/0770 – CHANGE OF USE FROM F1(F) TO F2(A) & F2(B), THE DEMOLTION OF EXISING LEAN TO, ERECTION OF A SINGLE STOREY REAR EXTENSION, REPLACEMENT OF WINDOWS & DOORS, INTERNAL ALTERATIONS & INSTALLATION OF A NEW LEVEL ACCESS RAMP, HANDRAIL AND STEPS AT CHURCH BROUGHTON METHODIST CHAPEL, CHAPEL LANE, CHURCH BROUGHTON, DERBY DE65 5BB.**

The Parish Council did not submit a response as it was its own planning application.

**55.2 DMPA/2023/0803-THE ERECTION OF AN AGRICULTURAL BUILDING ON LAND AT LITTLE MEADOW LANE, LITTLE MEADOW WAY, CHURCH BROUGHTON**

No objection

**55.3 DMPA/2023/0894 – OUTLINE APPLICATION (MATTERS OF APPEARANCE & LANDSCAPING RESERVED FOR LATER CONSIDERATION) FOR THE ERECTION OF A NEW FARM, AGRICULTURAL DWELLING & ROAD IMPROVEMENTS ON LAND AT SK1834 9110, CROWFOOT LANE, CHURCH BROUGHTON**

Councillors did not object to this planning application but were concerned about the loss of hedgerow and the increase in large vehicle movements on the surrounding narrow country lanes. Councillors wished to request that the Local Planning Authority gives due consideration to these concerns to ensure that they are appropriately mitigated if planning permission is granted.

 Councillor Thorpe declared an interest in the two following planning applications.

**55.4 DMPA/2023/0981-RETROSPECTIVE BUNDS BADWAY LANE**

Councillors wished to object to the planning application on the basis that the applicant’s suggestion that the bunds will improve drainage on the site is flawed and is not substantiated by any technical assessment. In fact, the land will be prevented from draining properly away to the North by the presence of the bunds, so the field is likely to become wetter. Additionally, the presence of bunds on this site will spoil the rural character of the countryside which is completely unnecessary in light of the applicant’s proposed use of the site for horses.”

**55.5 DMPA/2023/0979 – RETROSPECTIVE MAINTENANCE TRACK BADWAY LANE**

Councilors wished to object to the planning application on the basis that the tracks were installed without permission and are completely unnecessary. Maintenance of these hedgerows like all others in the rural countryside has always been carried out from the field edge without the need for stone maintenance tracks.

**56.0 REPORTS**

**54.1 ROADS**

Councillor Speake had advised by email that road repairs have been taking place and Badway Lane has been completely resurfaced.

**54.2 MINOR MAINTENANCE**

 Councillor Woodhall advised that Mr Coxon has completed stile repairs.

**55.0 CORRESPONDENCE**

**55.1 LETTER OF RESIGNATION**

A letter of resignation had been received from Mr Ben Rudge, Lengthsman, as he will be going to university. Clerk to prepare notice to issue to village. ACTION: CLERK

**56.0 POLICIES**

It was agreed to review the policies when all councillors were present.

**57.0 CHAIRMANS NOTICES**

None.

**58.0 COUNCILLOR TRAINING**

Notification of Councillor training had been received in the DALC newsletter. If anyone wishes to attend training, please inform the Clerk.

**59.0 DATE & TIME OF NEXT MEETING**

To be held on Thursday 5th October2023

**60.0 MEETING TO CLOSE**

Meeting closed at 9.15pm.