**CHURCH BROUGHTON PARISH COUNCIL**

**PARISH COUNCIL MEETING HELD ON THURSDAY 12TH JANUARY 2023**

Those present: In attendance:

Councillor Pedley-Chairman Helena Steeples-Clerk

Councillor Redfern

Councillor Speake

Councillor Thorpe

Councillor Warriner

Councillor Woodhall

DCC Councillor Patten

Mr Watson-Chairman of Boylestone Parish Council

Mrs J Storer - Parishioner

**108.0 APOLOGIES**

Apologies were received and accepted from SDDC Councillors Smith & Lemmon.

**109.0 REPORTS FROM DISTRICT & COUNTY COUNCILLORS & POLICE**

DCC Patten presented the report from DCC & SDDC Councillors:

**SOUTH DERBYSHIRE DISTRICT COUNCIL**

1. The recent Emerging Local Plan drop-in event kindly run by the Parish Council and supported by SDDC was very well attended. Despite the efforts of Julie, Gillian and Peter seeking further rural events the Chairman of Environmental and Development Services refused to agree to these requests. However, the three of us will continue to lobby for more rural events (and especially one in Hilton) at the next stage of this process which should be spring/summer 2023.
2. Heidi McDougall has been appointed the new Strategic Director for Service Delivery. Heidi has already joined the SDDC Management Team from Lancashire. Heidi has taken on the role vacated by Allison Thomas when she left the Council to become the new Chief Executive of North West Leicestershire.

**DERBYSHIRE COUNTY COUNCIL**

1. Residents are invited to sign up to learn something new with our Adult Community Education Service. Bookings for the new year term are open now and residents can view the courses online or pick up a brochure from their local adult community educations centre or library. Residents can book on to a qualifications and skills course by calling, emailing or visiting the centre where their chosen course is being held.
2. Free support for vaccinations and screening appointments

We want to make sure that health care appointments are as easy to access as possible for Derbyshire residents, that’s why we are running a new scheme offering free transport to a variety of routine health appointments.

**The Grab a Cab** project is running until 31st March 2023.

The offer is open to all ages and is not means tested, so you do not need to be receiving benefits to be eligible. The support will cover a prepaid taxi journey to and from your health appointment.

The free transport offer will cover the following pre-arranged health appointments:

COVID 19, Flu, Shingles and other NHS provided vaccinations

Abdominal aortic aneurysm (AAA) screening; Cervical cancer screening;

Bowel cancer screening; & Diabetic eye screening

You must be a Derbyshire County Council resident to be eligible. Please contact one of our team on 01629 536173 if you would like to arrange free transport. Phone lines are open Monday to Friday between 9am and 5pm or you can go on the DCC website.

Councillor Warriner advised a flood meeting has been requested with the Flood Risk Team at Derbyshire re flooding on Sutton Road and this has been arranged for Friday 13th January. A report was filed on Boxing Day. DCC Patten asked if any further meetings arranged, please could she be informed as she would be unable to attend the meeting on Friday.

Councillors asked if there had been any feedback from Heather Wheeler re Auden Close. DCC Patten advised that there was no update, and she was pursuing enquiries.

Councillor Pedley advised that Chris Worman, SDDC Head of Green Parks and Open Spaces, had agreed to support a meeting early in the year with residents of Auden Close, to explain why SDDC will no longer seek to take title to the land. Chris has also said he would advise on possible ways forward including grants which may be available and how the residents may form a management committee if they so wish. Councillors felt that the role of the Parish Council should be limited to assisting the Auden Close residents in facilitating the meeting between residents and SDDC.

Councillors advised DCC Patten that condition of the roads and lanes was deteriorating, and potholes will be logged onto the highway’s portal. Councillor Speake advised that he has not yet been able to have a meeting with the highways team and would greatly appreciate any help with the arrangements.

Mrs Storer advised that she wished to report the awful state of the roads around Church Broughton and to make the Parish Council aware that she had requested a copy of the road surveys under the Freedom of Information Act, as she had suffered injuries from the potholes on Tippers Lane.

Councillors advised DCC Patten that they would be discussing the planning application for Lees Hall Farm (from 30 static caravans and change of use from holiday homes to residential properties) prior to replying. Councillors asked that the planning application be taken to committee and a site meeting organised. Concerns over access; massive increase in residential properties in the area; no infrastructure in place to support application; & development in a rural area. Mr Watson advised that Boylestone Parish Council had objected to the planning application. DCC Patten asked to be copied into the response to the planning department.

Councillors also advised they would be considering the 2 planning applications for the travellers’ site on Sutton Lane (1. An amenity block & 2. Retrospective planning permission for a single pitch site) and asked that they be taken to committee again for determination.

Councillor Warriner to arrange an appointment with DCC Patten to discuss footpaths.

DCC Patten & Mrs Storer left at 8.40pm.

Mr Watson left at 8.45pm.

**110.00 PUBLIC PARTICIPATION**

None.

**111.0 OUTSIDE BODIES PARTICIPATION**

None.

**112.0 TO RECEIVE & APPROVE REQUESTS FOR DISPENSATIONS FROM MEMBERS ON WHICH THEY HAVE A DISCLOSURABLE PECUNIARY INTEREST**

None disclosed

**113.0 MINUTES OF THE LAST MEETING**

The minutes of the meeting held on Thursday 8th December were read, approved and signed. Proposed by Councillor Pedley and seconded by Councillor Speake

**114.0 MATTERS ARISING**

**114.1 COMMUNITY PLAN UPDATE**

Councillor Pedley explained the history of the Community Plan Steering Group that had been established approximately 7 years ago. The Parish Council had sought assistance from the community and working groups had been established of which many of these are still active. The steering group has provided guidance to the working group and assistance when the Parish Annual Meeting had been held. Councillor Pedley asked Councillors to consider if there was a continuing role for the Steering Committee of the Community Plan: for example, is assistance required when the Annual Parish Meeting is held, and in any future consultations.

ACTION: ALL

**114.2 COMMUNITY HALL**

Councillor Pedley advised that from the Open Day consultation, there was a clear preference to proceed with one of the design proposals which involves removing the existing lean-to kitchen, building a new kitchen area and making an accessible WC from the inside of the building. A plan of the proposal was displayed on the noticeboard in the Community Hall. The working group would like to engage an architect and are currently obtaining quotes for work. Councillor Warriner suggested that planning permission may be rejected by SDDC and be a concern for neighbours if we seek to build up to the boundary. Councillor Pedley advised that recent advice from planning consultants was that the proposal would be supported and immediate neighbours have also been consulted and concerns have been addressed in the proposed design.

**114.3 RISK MANAGEMENT**

No items to add.

**114.4 AUDEN CLOSE**

See item 109.00

**114.5 READING ROOM LAND, ADVERSE POSSESION**

Councillor Warriner advised has reviewed the past minutes of earlier parish council meetings.  The earliest date that he can find a reference to any community working party clearing the ground there is item 79.2 in the minutes of the 2nd October 2018 meeting.  This reads “The fence has been removed and a working party on behalf of the community are clearing the area”.  All earlier meeting minutes discuss a protracted process of getting the fence that the builder had erected taken down.   This is now the date that we can support factually as the start of the ten-year period that needs to elapse before we can consider any adverse possession claim.  In the intervening period it would be beneficial to any future claim, if evidence could be presented to allow the CBPC to record that annual maintenance activity was occurring.

Councillors agreed that Reading Room Land would be placed on future agendas and any work undertaken would be included in minutes.

**115.0 PLANNING APPLICATIONS**

**115.1 DMPA/2022/1224 – VARIATION OF CONDITION 2 & REMOVAL OF CONDITIONS OF PLANNING PERMISSION 9/2005/1053 (RELATING TO APPROVED PLANS, NUMBER OF DAYS OF OCCUPATION & LANDSCAPING) FOR THE USE OF LAND FOR 30 STATIC CARAVANS, 20 TOURING CARAVANS INCLUDING EXTENSION TO LAWFUL SITE AT LEES HALL FARM, BOYLESTONE**

Councillors discussed the planning application, and it was agreed to send a letter of objection. A copy of the letter may be requested from the Clerk.

**115.2 DMPA/2022/1080 THE ERECTION OF AN AMENITY BLOCK BROUGHTON CARAVAN PARK, PLOT 1A, SUTTON RD, CHURCH BROUGHTON**

Councillors discussed the planning application, and it was agreed to send a letter of objection. A copy of the letter may be requested from the Clerk.

**115.3 AFF/F1040/W/22/3306278- THE ERECTION OF A GREENHOUSE WITH AN ADJOINING POTTING SHED AT THE GRANGE, MAIN ST, CHURCH BROUGHTON**

Councillor Warriner advised that the applicant, Mr Andrew Johnston, had submitted a planning application in October 2021 (DMPA/2021/1442) and the Parish Council did not raise any objections when viewing. As Mr Johnston had not received any decision on the application, he had contacted SDDC to ask them to reimburse his application fee as he is entitled to under the government’s wider planning rules. Unfortunately, he appears to have been drawn into an appeals process, but he hasn’t appealed, just wishes to have a decision and reimbursement of his fee.

The Parish Council resolved to support Mr Johnston in his application.

Councillor Warriner to write to DCC Patten & SDDC Councillors Smith & Lemmon seeking their support.

**115.4 DMPA/2022/1498 – CHANGE OF USE OF AGRICULTURAL TO A SINGLE PITCH TRAVELLER SITE, SUTTON RD, CHURCH BROUGHTON**

Councillors discussed the planning application, and it was agreed to send a letter of objection. A copy of the letter may be requested from the Clerk.

**115.5 DMPA/2022/1205 – 5 HOLIDAY PODS & INFRASTRUCTURE AT LAND OFF BADWAY LANE, CHURCH BROUGHTON**

Councillors discussed the planning application, and there were a range of concerns expressed, including increased traffic on Badway Lane, loss of rural character and scenery, potential noise or other disturbance for local residents and whether there is a demand for such additional holiday accommodation in Church Broughton. On the other hand, there were possible benefits suggested for the local pub and community shop. There was an indication that a majority of Councillors would vote for the Parish Council to object to the planning application. However, it was agreed that Councillors should think about it further, research the relevant local plan policies and consult with Parishioners to make a more informed judgement. It was agreed that a further meeting would need to be arranged prior to submitting a reply. A meeting will be held on Thursday 26th January 2023.

**115.6 DMPA/2022/10\*91 – INSTALLATION OF SOLAR PANELS TO THE SOUTH FACING ROOF OF THE MAIN PROPERTY & THE SOUTH FACING ROOL OF THE CAR PORT AT BARLEYCORN BARN, LODGE HILL, CHURCH BROUGHTON**

No objections

**116.0 FINANCE**

**116.1 FINANCE REPORT**

A finance report as at 1st December was circulated.

**116.2 CLERKS SALARY LESS TAX = £179.20**

It was proposed by Councillor Woodhall and seconded by Councillor Thorpe to pay the Clerks salary. Cheque serial number 001324 issued.

**116.3 D WALLIS LENGTHSMAN £104.40**

It was proposed by Councillor Thorpe and seconded by Councillor Woodhall to pay Mr Wallis. Cheque serial number 001325 issued.

**116.4 B RUDGE LENGTHSMAN £20.00**

It was proposed by Councillor Woodhall and seconded by Councillor Thorpe to pay Mr Rudge. Cheque serial number 001326 issued.

**116.5 HMRC £60.00**

It was proposed by Councillor Thorpe and seconded by Councillor Woodhall to pay HMRC. Cheque serial number 001331 issued.

**116.6 RE-ISSUE CHEQUE TO B RUDGE £20.00**

It was proposed by Councillor Woodhall and seconded by Councillor Thorpe to re-issue a cheque to Mr Rudge. Cheque serial number 001328 issued.

**116.7 BRADLEY ACCOUNTING £60.00**

It was proposed by Councillor Thorpe and seconded by Councillor Woodhall to pay Bradley Accounting. Cheque serial number 001329 issued.

**116.8 D PEDLEY EXPENSES £23.72**

It was proposed by Councillor Woodhall and seconded by Councillor Thorpe to reimbuse Councillor Pedley expenses. Cheque serial number 001330 issued.

**116.9 PRECEPT**

The Parish Council was required to set the Precept for the forth coming year. Last year the Precept was set at £13,000, which included £5000 for the Public Works Loan repayments in the event of purchasing the Methodist Chapel. Councillor Pedley and the Clerk had examined all expenditure and income for the current financial year and a document was issued explaining the rational for increasing the Precept by 2%. The increase is below inflation but allows some flexibility for increasing overheads including salaries, whilst ensuring the budget for expenditure to benefit the community is not depleted.

Councillors were all in agreement to increase the Precept to £13250 which included £5000 for the Public Works Loan repayments. Payment for the PWL will continue for 16 years.

Councillor Pedley and the Clerk completed the Precept paperwork.

**116.10 WARM SPACES GRANT**

Councillor Pedley advised that Mrs Lydon and her team are collating the information for the grant form.

**116.11 QUOTE FOR MOWING REAR GRAVEYARD**

This item to be discussed at the meeting in February 2023.

**116.12 JUBILEE GRANT**

Only £189.67 has been spent of the £500. Clerk has been in contact with Mrs Lydon who with Mrs Johnson is organising a frame to display the Jubilee Quilt. ACTION:CLERK TO MONITOR

**117.0 CORRESPONDENCE**

**117.1 TREE PLANTING**

Information emailed to parishioners.

**117.2 WOODYARD LANE – LIDL**

Emails regarding light pollution and access have been submitted to SDDC from parishioners.

**117.3 AREA FORUM MEETINGS**

Information emailed to Councillors.

**118.0 REPORTS**

**118.1 ROADS**

See item 109.0

**118.2 MINOR MAINTENANCE/FOOTPATHS**

Due to the meeting exceeding 2 hours it was agreed to discuss this item at the next meeting.

**119.0 POLICIES**

None to discuss.

**120.00 CHAIRMANS NOTICES**

None.

**121.0 DATE & TIME OF NEXT MEETING**

An extraordinary meeting to be held on Thursday 26th January 2023. A meeting will also be held on Thursday 2nd February 2023.

**122.0 MEETING CLOSED**

The meeting closed at 9.20pm.