

Safeguarding information for CLP members and volunteers

All Steering Group Members, Working Group members and volunteers have a statutory responsibility for safeguarding children, young people and adults at risk. This short document explains what safeguarding is, how to recognise safeguarding issues and how to respond to, report and record any safeguarding concern.

What is safeguarding?

Safeguarding is the action that is taken to promote the welfare of children and adults at risk and protect them from harm.

Safeguarding children (anyone under the age of 18) means:

- protecting children from abuse and maltreatment
- preventing harm to children's health or development
- ensuring children grow up with the provision of safe and effective care
- taking action to enable all children and young people to have the best outcomes

Safeguarding adults (anyone over the age of 18) at risk means protecting their right to live in safety, free from abuse and neglect.

The signs and symptoms of harm and abuse are not always obvious or clear.

Who is at increased risk of abuse?

- Children
- People dependant on others for assistance, especially with finances and personal care
- People who lack the capacity to consent
- People who need support with communication
- People who need support with mobility
- People who are isolated
- People receiving care in their own homes

An adult at risk of abuse may:

- have an illness affecting their mental or physical health
- have a learning disability
- suffer from drug or alcohol problems
- be frail

Harm and risks you need to be alert to, whether online or in person, include:

- sexual harassment, abuse and exploitation
- criminal exploitation
- a charity's/organisation's culture, which may allow poor behaviour and poor accountability
- people abusing a position of trust they hold within a charity/organisation
- bullying or harassment
- health and safety
- commercial exploitation
- cyber abuse
- discrimination on any of the grounds in the Equality Act 2010
- people targeting your charity
- data breaches, including those under General Data Protection Regulations (GDPR)
- negligent treatment
- domestic abuse
- self-neglect
- physical or emotional abuse
- extremism and radicalisation

- forced marriage
- modern slavery
- human trafficking
- female genital mutilation

Please see the following leaflets for further information:

Safeguarding Children: Identifying abuse and what you should do

Derbyshire County Council: Keeping Adults Safe

Responding to safeguarding concerns

- Stay calm and listen carefully, offer reassurance
- Be transparent about what you will do with the information
- Record verbatim what is said if possible
- Do not ask leading questions
- Consider the person’s immediate safety
- If you are concerned about a child explain to the parents that you are referring your concern, unless by doing so you think you put the child at increased risk of significant harm.
- Make referral

Reporting safeguarding concerns

Any safeguarding concerns about a child/young person or an adult in Derbyshire should be reported immediately by the witness to Derbyshire County Council.

Derbyshire County Council contact details	
(01629) 533190	8am - 8pm Monday to Friday; 9:30am - 4pm on Saturday
(01629) 532600	Outside office hours

Other useful numbers	
Childline: 0800 11 11	The Silver Line: 0800 4 70 80 90

The witness should write a confidential record of the key facts which should be sent to the relevant safeguarding agency. The witness should then advise any member of the CLP Safeguarding Team within 48 hours that they have contacted a safeguarding agency, advising the date and time of the report, but without providing any details in order to maintain confidentiality. If anyone has any questions about the CLP Safeguarding Policy or this information sheet, please contact any member of the CLP Safeguarding Team.

Names and contact details of Church Broughton CLP Safeguarding Team	
Jane Spalton	01283 585414
Yvette Lydon	01283 585481
Julia Williams	01283 585477