

CHURCH BROUGHTON PARISH COUNCIL
PARISH COUNCIL MEETING HELD BY TELEPHONE ON THURSDAY 3RD
DECEMBER 2020

Those present:
Councillor Spalton-Chairman
Councillor Pedley
Councillor Redfern
Councillor Wallis
Councillor Woodhall
DCC Councillor Patten

In attendance:
Helena Steeples-Clerk

89.0 APOLOGIES

None.

90.0 PUBLIC PARTICIPATION

None.

91.0 OUTSIDE BODIES PARTICIPATION

None.

92.0 REPORTS FROM DISTRICT & COUNTY COUNCILLORS & POLICE

Councillors thanked DDC Patten for the Community Grant which was used to purchase a holly tree to go on the land outside school and several fruit trees which are to be planted around the village. Councillor Patten said she was looking forward to visiting the village in the dark to see the holly tree with twinkling lights.

DCC Patten advised that the highways department is to be remodelled in the new year. This will cover communications; ensuring all potholes in the vicinity of a repair are undertaken plus employing more staff.

DCC Patten had chased SDDC again re the Parish Council request to seed wildflowers in grass verges in the parish. SDDC maintain the grass verges and permission has to be grant prior to seeding. DCC Patten to bring update to next meeting. ACTION: DCC PATTEN

Councillor Pedley asked assistance in the replacement of a reflective bollard along Sapperton Lane. This was reported in the spring but unfortunately the replacement has not been erected. DCC Patten asked for details to be forwarded to her and she would chase. ACTION: COUNCILLOR PEDLEY

The Parish Council had been notified of a planning application today but when checking on the SDDC website this could not be found. DCC Patten to chase and request an extension for reply. ACTION: DCC PATTEN

Previously development work at the rear of Brandon's Poultry had been reported to SDDC and they advised they were not able to visit the site due to COVID-19 lockdown regulations. DCC Patten to chase. ACTION: DCC PATTEN

DCC Patten left the meeting.

93.0 TO RECEIVE & APPROVE REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSURABLE PECUNIARY INTEREST

Councillor Spalton declared an interest in items 95.8.

94.0 MINUTES OF THE LAST MEETING

The minutes of the meeting held on Thursday 5th November were read, approved and signed. Proposed by Councillor Wallis and seconded by Councillor Redfern.

95.0 MATTERS ARISING

95.1 COMMUNITY PLAN UPDATE ON METHODIST CHAPEL

Councillor Pedley advised there was no update and anticipated proper discussions would commence again when COVID-19 restrictions cease.

After a parish meeting last year the Precept was increased to allow extra funds to be available for the leasing of the Methodist Chapel. As the Parish Council has not yet had to pay for the lease the funds remain in the parish council bank account.

The Community Plan Group had discussed what should happen with future precepts and the funds.

Parish Councillors discussed the funding and it was agreed that when the precept is set in January, the amount is reduced to the original level and if the lease goes ahead the £5000.00 is available in the bank account to cover the first year costs. If the lease never goes ahead a parish meeting will be held. Councillor Pedley to draft a notice prior to the next meeting which will be issued to parishioners advising of the situation. Councillor Spalton asked if another question maybe added to the Community Plan update questionnaire asking if the lease does not go-ahead what ideas parishioners may have for spending the funds to benefit the community?

ACTION: COUNCILLOR PEDLEY

95.2 RISK MANAGEMENT

No additional items to add.

95.3 MISSING BOLLARDD

See item 92.0

95.4 NEW PLAYING FIELD BINS

Bin not to be replaced at present. Item to taken off next agenda.

95.5 DOG WASTE BINS & STICKERS

Councillor Spalton will be put up signs. ACTION: COUNCILLOR SPALTON

Councillors had viewed the two suggestions of dog fouling leaflets for distribution and it was agreed to go with the non-fairy leaflet. Clerk offered to get copied.

ACTION: CLERK

95.6 OVERGROWN HEDGES/VERGES

Councillor Redfern queried why the council had cut the grass verges around Church Broughton in November. Clerk to contact DCC Patten and request the grass verges are not cut in November and that the cutting takes place during the growing season.

ACTION: CLERK

The hedges at the junction of Boggy Lane and Church Road have been cut.

Councillor Pedley to contact his Ms Galbraith and ask if she has heard from the management company for The Etchelles. ACTION: COUNCILLOR PEDLEY

95.7 SEEDING OF VERGES

See item 92.0.

Councillor Spalton left the meeting.

95.8 READING ROOM LAND

Councillor Woodhall had given all documentation to Councillor Pedley. Councillor Pedley had registered an account at the Land Registry and paid for two plans for land on either side of the Reading Room Land. Copies of the plans have been received and the land isn't on either plan. Councillor Pedley to investigate how the Parish Council may register the land for the parish and to give the Clerk copies of the invoices.

ACTION: COUNCILLOR PEDLEY

95.9 REPLACEMENT OF XMAS TREE/FRUIT TREES

Councillors Woodhall & Spalton have planted the holly tree and some of the fruit trees. The holly tree has had lights placed upon it. The remaining trees to be planted during the month. Clerk confirmed DCC Patten's Community Grant had been received for the cost of the trees.

95.10 SNOW WARDEN SCHEME

Clerk confirmed all paperwork had been submitted to DCC and the grit has been delivered. Councillor Woodhall to contact Mr Ian Redfern to obtain the grit spreader.

ACTION: COUNCILLOR WOODHALL

95.11 STANDARDS MATTERS

Councillor Pedley had reflected on the this item after the meeting and agreed that the community should be advised that the Committee on Standards in Public Life is seeking views as part of its review into the institutions, processes and structures in

place to support high standards of conduct of people who have a role in public life. Consultation closes 5pm 29th January 2021. Councillor Pedley to draft item for village website. Clerk to issue. ACTION: COUNCILLOR PEDLEY/CLERK

95.12 LIGHTING ON FOOTPATH BETWEEN MEADOW RISE/MAIN STREET

Councillors Pedley and Spalton to meet and agree where to install lights.
ACTION: COUNCILLORS PEDLEY/SPALTON

96.0 CORRESPONDENCE

96.1 THANK YOU RE VILLAGE DONATION FOR ROYAL BRITISH LEGION

The Parish Council had been thanked for the generous donation on behalf of the community.

96.2 AUDEN CLOSE

Clerk had responded to SDDC asking what conditions would be on the land if the Parish Council decided to take over the land and also asked if SDDC would continue maintaining the land. No response had been received. Clerk to chase. ACTION: CLERK

96.3 GARAGES ON AUDEN OLD HALL LANE

Councillor Woodhall advised that the garages are rented from SDDC and it is many years since any repairs had been undertaken. Tenants have been asked to pursue this matter with SDDC and the Clerk has asked for DDC Patten to help also. ACTION: CLERK

96.4 HOW TO HOLD FUTURE MEETINGS

Presently the Parish Council are holding remote meetings via telephone link. The parish are advised of when the meeting will be held and asked if they have any items they wished discussed. Other parish councils hold meetings via Zoom. After discussion it was agreed to continue with the meetings via telephone but for this to be reviewed in the future.

97.0 PLANNING APPLICATION

97.1 DMPA/2020/1094 – OUTLINE APPLICATION (MATTERS OF ACCESS, LAYOUT, SCALE, APPEARANCE AND LANDSCAPING RESERVED FOR LATER CONSIDERATION) FOR THE ERECTION OF 2 DWELLING HOUSES ON LAND TO THE REAR AND NORTH-WEST OF THE COTTAGE AND 2 SAPPERTON LANE, CHURCH BROUGHTON

Notification had only been received on the evening of the parish council meeting. Upon trying to view the planning application on SDDC website it could not be found. DCC Patten to take this up with SDDC and request an extension to the reply date for the parish council. Clerk also to contact SDDC and ask for an extension. Parish Councillors to review.

98.0 FINANCE

98.1 FINANCE REPORT

A finance report as at 1st December was circulated.

98.2 CLERKS SALARY £204.16 LESS TAX = £163.36

It was proposed by Councillor Spalton and seconded by Councillor Wallis to pay the clerk. Cheque serial number 001218 issued.

98.3 J HARDY LENGTHSMAN £50.00

It was proposed by Councillor Wallis and seconded by Councillor Spalton to pay Mr Hardy. Cheque serial number 001219 issued.

98.4 D WALLIS LENGTHSMAN £55.76

It was proposed by Councillor Spalton and seconded by Councillor Wallis to pay the Mr Wallis. Cheque serial number 001220 issued.

98.5 HMRC £56.40

It was proposed by Councillor Wallis and seconded by Councillor Spalton to pay HMRC. Cheque serial number 001221 issued.

98.6 WINE & ROSES MAINTENANCE OF VILALGE TUBS £50.00

A request had been made for a donation towards the village tubs. Councillors agreed to donate £50.00. It was proposed by Councillor Spalton and seconded by Councillor Wallis donate £50.00. Cheque serial number 001222 issued.

98.7 REFUND K WOODHALL FOR PURCHASE OF TREES £352.53

It was proposed by Councillor Wallis and seconded by Councillor Spalton to refund Councillor Woodhall. Cheque serial number 001224 issued.

98.8 COMMUNITY LEADERSHIP SCHEME UPDATE

Clerk confirmed that DDC Patten had awarded £352.53 to the parish for the purchase of trees. The funds have been received in the bank account.

98.9 S CHARLTON MOWING OF REAR GRAVEYARD £528.75

It was proposed by Councillor Spalton and seconded by Councillor Wallis to pay Mr Charlton. Cheque serial number 001223 issued.

98.10 QUOTE FOR MOWING OF THE GRAVEYARD EXTENSION FOR 2021

Mr Charlton had submitted a quote to cut the graveyards fortnightly from 1st April to 31st October 2021 for the same fee as in previous years. Councillors accepted the quote.

99.0 REPORTS

99.1 ROADS

No report as Councillor Wallis had been unable to view roads due to health reasons.

99.2 FOOTPATHS/MINOR MAINTENANCE

Councillor Woodhall advised that on the footpath leading to the hall a stile needed to be repaired. This had been reported plus the blocked footpath number 8 by the side of Sutton Road Caravan Site. Mr Ian Redfern had passed on the footpaths map to Councillor Woodhall.

Councillors had been made aware that on the footpath which starts near Meadow Covert leading towards Crowfoot has an electric fence where there are sheep in the field. A Councillor queried if the electric fence should be insulated? Councillor Spalton advised that farmers have a responsibility to ensure footpaths are not obstructed and he will contact the farmer concerned. ACTION: COUNCILLOR SPALTON

100.0 POLICIES

100.1 ACCESSIBILITY STATEMENT

Statement of intent has been placed on the Parish Council section on the village website. It was agreed to review again in March 2021.

101.0 ITEMS FOR THE CALENDAR

None.

102.0 CHAIRMANS NOTICES

102.1 COMPLAINTS FROM RESIDENTS

It has been brought to the attention of Councillors that vehicles which have Statutory Off Road Notification (SORN) are parked on the highway and also being driven on the highway. The Police have confirmed that the DVLA would need to be informed. Anyone may report any vehicles which have a SORN.

Dog fouling – evidence has been collected and forwarded to SDDC. Leaflets to be distributed to residents.

103.0 DATE OF NEXT MEETING

To be held remotely on Thursday 14th January 2021.