

Village Hall and Meeting Places Working Group Action Plan		Updated 5 November 2018		
<u>Objectives (from the terms of reference)</u>	<u>Actions (as defined by the working group)</u>	<u>Who</u>	<u>When</u>	<u>Outcome</u>
1. Short Term – Investigate the current facilities in the area and provide detail around their current use to the Sports and Leisure Working group and to the Steering Committee	1. Identify all current facilities, see below: a. Church Broughton School b. Church Broughton Church c. Hollybush Public House d. Church Broughton Methodist Chapel e. Church Broughton Methodist Chapel school room f. Boylestone Village Hall g. Sutton on the Hill Village Hall h. Church Broughton Golf Club i. Sapperton Manor Snooker room j. Village Tennis court k. Church Broughton Football Field 2. Owners identified to conduct survey of each facility identified above 3. Tick list in the form of a spreadsheet to be drawn up 4. Tick list to be completed by each owner 5. Collate results and publish to both the Steering Group and Sports and Leisure Working group	All Petra Mike Jannine Steve Steve Dan Diane Petra Dan Petra Dan As above Petra As above Petra, Dan	Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed	A comprehensive list of all existing meeting places which are available for hire in and around Church Broughton. List includes details of facilities available, capacity, current and possible uses and contact details to arrange hire. List is published on the CB website.

<p>2. Long Term - Establish feasibility of a Village Hall in Church Broughton to meet the needs of the village as identified in the survey and summarised by the Sports and Leisure working group</p>	<ol style="list-style-type: none"> 1. Look at possible locations to site 2. Conduct cost/benefit analysis of Village Hall and continued maintenance thereafter on an annual basis 3. Establish business case 4. Consider use of the facility 5. Look at recent villages which have a Village Hall and the process they used to complete 6. Assess Wyaston Village Hall 7. Establish costs of new build village hall and new build hall adjacent to school 	<p>VH & Meeting Places WG VH & Meeting Places WG</p> <p>VH & Meeting Places WG VH & Meeting Places WG Steve - Dalbury Lees Diane – Hulland Ward</p> <p>Martin Furness</p>	<p>TBA</p> <p>TBA TBA Completed Completed</p> <p>Completed</p> <p>Completed</p>	<p>Football pitch next to school or site of tennis court by the park? Draft business plan template created</p> <p>All these village halls are sustainable i.e. their annual revenue exceeds the annual running costs.</p>
<p>3. Long Term - Review viability of developing facilities within the area for a Village Hall to meet the needs of the village as identified in the survey and summarised by the Sports and Leisure working group</p>	<ol style="list-style-type: none"> 1. Shortlist possible locations e.g. Church, Chapel and Schoolroom 2. Assess Parish Church and Methodist Chapel schoolroom and develop plan / specification for alterations 3. Draw up plans of school, Methodist chapel, parish church and new village hall illustrating relevant sizes and possible uses. 4. Establish costs of modification to parish church, purchase price of Methodist chapel, possible new hall in school grounds. 5. Summarise the options in a paper including pros and cons and recommendations. By end December. 	<p>All</p> <p>VH & Meeting Places WG</p> <p>VH & Meeting Places WG</p> <p>VH & Meeting Places WG</p> <p>VH & Meeting Places WG</p>	<p>Completed</p> <p>Completed</p> <p>Completed</p> <p>Completed</p> <p>By end Dec 2018</p>	<p>Initial visits and basic surveys completed</p> <p>Draft business plan template created</p>

	6. Work with PCC to explore next steps with Parish Church modifications. Awaiting outcome of Rita away day mid November and extraordinary meeting of PCC.			
4. Ensure playing field by school and the school are within the Local plan boundary SDDC are publishing	Discuss with Parish Council to understand the terms of the lease and assess pros and cons of pursuing this objective.	Dan	Completed	Discussed and agreed at the CLP planning group meeting that no change at this time would be requested to include the playing field within the village curtilage boundary. Lease expires at the end of 2017.